



July 8, 2010

Dear Colleague:

The Rhode Island Association of Admission Officers (RIAAO), in conjunction with Rhode Island public and private high schools, is sponsoring the 34th Annual Regional College Fair. The program will be hosted in the Recreation Center at Rhode Island College in Providence, Rhode Island on **Sunday, October 17, 2010 from 1:00-3:30 p.m.** The RIAAO Fair has been endorsed by the National Association for College Admission Counseling (NACAC).

Students from all sixty-two Rhode Island high schools and several schools in nearby Connecticut and Massachusetts will be invited to meet with college representatives from across the United States. Over 225 institutions, from New England to Hawaii, participated in last year's college fair. More than 5,000 high school students and parents were in attendance.

The program will begin promptly at 1:00 p.m. Please feel free to arrive at noon to setup and enjoy lunch. Table displays are allowed, but should not exceed 18" in height or 36" in length (large-scale displays will not be permitted). We request that at least one of your representatives be a member of your school's professional staff.

Please complete the enclosed registration form indicating whether or not you will be joining us. Your check in the amount of \$200.00, made payable to RIAAO, must be returned with the registration sheet to the RIAAO Clearinghouse Coordinator. RIAAO's tax ID# is #223027084. **The reply date is September 1, 2010.** *Registrations and payments received after September 1st will be accommodated on a space available basis and assessed a \$ 25 late charge. No refunds will be issued for cancellations of attendance after October 1, 2010.*

We are looking forward to your participation. If you have any questions, please feel free to contact me at west410@mail.uri.edu or (401) 874-7114.

Sincerely,

Erin Elizabeth West
President, RIAAO
The University of Rhode Island

RHODE ISLAND REGIONAL COLLEGE FAIR



Sunday, October 17, 2010

1:00– 3:30 p.m.

Recreation Center, Rhode Island College
600 Mount Pleasant Avenue, Providence, RI 02908

REGISTRATION FORM

Name of Institution _____

Street _____

City _____ State _____ Zip _____

- We will send a representative to the Rhode Island Regional College Fair to be held at Rhode Island College, Providence, RI, on Sunday, October 17, 2010.
- We are unable to participate in this year's program. Please keep us on the mailing list for next year's event.

Name of Representative _____

Telephone Number _____

Admission Rep Email Address _____

Your check in the amount of \$200.00, made payable to RIAAO, should be included with the registration form and returned by September 1, 2010. *Registrations and payments received after September 1st will be accommodated on a space available basis and assessed a \$25 late charge. No refunds will be issued for cancellations of attendance after October 1, 2010.*

Please send your registration form and check to:

Amy Redfearn

RIAAO Clearinghouse Coordinator

4 Lealand Peck Drive

Wrentham, MA 02093

riaaocomcast.net